

OLIVE VIEW-UCLA MEDICAL CENTER

VACANY ANNOUNCEMENT

REGISTERED NURSE II FOR UTILIZATION REVIEW

Olive View-UCLA Medical Center, Case Management Department is currently seeking a highly qualified Registered Nurse II for the position of a Utilization Review Nurse.

POSTION INFORMATION:

This position performs Utilization Review which is responsible for reviewing emergency room and in-patients medical records to ascertain the medical necessity for admission, continued stay, appropriate level of care, interventions when required and discharge planning. This position works closely with the physician, clinical social work and other multidisciplinary care team to facilitate hospital course with desired outcome. Work hours are 8 hour shifts, Monday through Friday.

ESSENTIAL JOB FUNCTIONS:

- Reviews patient's medical records to ascertain the medical necessity and appropriateness of level of care using InterQual® criteria.
- Obtains authorization for inpatient admission for patients with third party payors, such as HMO's PPO's, etc.
- Collaborates/communicates with payor case managers the treatment plan and patient progress.
- Facilitates transfers to other facilities for continuity of care.
- Assists with resolution of payor issues including the identification of potential issues.
- Attends and participates in interdisciplinary rounds and patient conferences.
- Refers appropriate cases for clinical social work, home health care, hospice and other care facilities.
- Refers cases and issues to the Utilization Review Case Management Physician Advisor with follow up.

DESIRED QUALIFICATIONS:

- Strong organizational and communication skills.
- Consistently demonstrate the knowledge, skills, abilities and behavior necessary to provide superior and culturally sensitive services to our patients, clinicians and each other.
- Working knowledge of computer and software application.
- Demonstrate the ability to utilize critical thinking and problem solving.
- Demonstrate the ability to utilize/apply the general and specialized practices and methods of case management.
- Ability to work independently and handle multiple assignments simultaneously.
- Excellent attendance.

MINIMUM REQUIREMENTS:

- 3 years recent full-time experience working as a RN I on an acute care medical/surgical floor or critical care unit.
- Must be current and reachable on the Registered Nurse II certification list or currently hold the item

Permanent Los Angeles County employees who are holding the payroll title of Registered Nurse I who are currently on the list for Registered Nurse II may submit performance evaluation, attendance documentation for the past 2 years and a resume by April 15, 2015 to:

Diana Loring, RN
14445 Olive View Dr
Sylmar, Ca 91342
818-364-3414
Fax 818-364-4526

EOE/ Posted March 16, 2015

ONLY QUALIFIED CANDIDATES WILL BE SCHEDULED FOR AN INTERVIEW

THIS IS NOT A BULLETIN FOR A CIVIL SERVICE EXAMINATION